The Board of Directors and Leadership of **DRPG**, located at 212 Ikon Estate, Droitwich Road, Hartlebury, Worcestershire, DY10 4EU, which specialises in the field of creative communications; including video production, event management, technical services, digital media, print, design, creative and strategic solutions are committed to preserving the confidentiality, integrity and availability of all the physical and electronic information assets throughout the organisation and across all its entities and brands including (*DRP Holdings Limited, DRP UK Ltd, Grosvenor Television Productions, A-vision UK Ltd, HMX Corporate Communication Limited, Penguins Events Ltd, Firehouse Productions Limited, DRP Germany GmbH, DRPG America Inc.)* and its physical locations in the UK, Germany and the United State of America, in order to preserve its competitive edge, cash flow, profitability, legal, regulatory and contractual compliance and commercial image and to support the Groups Vision and Purpose.

Our vision – *Our vision is simple: to be the best agency of choice. However, to get close to realising our vision we must be the best at delivering quality, service and creativity.*

Our purpose – *Our Purpose is to drive positive change and create a sustainable future for our Clients, Colleagues and Community. We do this through creating and delivering imaginative, innovative, and amazing experiences*

Information and information security requirements will continue to be aligned with **DRPG**'s Information Security goals and the ISMS, (Information Security Management System) which is intended to be an enabling mechanism for information sharing, electronic operations and for reducing information-related risks to acceptable levels.

DRPG's strategic business plan and risk management framework provides the context for identifying, assessing, evaluating, and controlling information-related risks through the establishment and maintenance of an ISMS. The 'risk assessments,' 'statement of applicability' and 'risk treatment plans' identify how information-related risks are controlled and how they support the overall security vision of the company and how it will support the desired outcomes and objectives of the ISMS.

Information Security Goals and Objectives.

DRPG shall annually establish Information security Goals that are supported by objectives and measurable activities. This framework for setting these goals will consider any applicable information security requirements and results from risk assessments, requirements from interested parties and internal and external issues.

Roles & Responsibilities

The CISO (Chief Information Security Officer)
The responsibilities will include managing departmental information risks; including maintaining and reviewing the information risk register and ensuring that information risks are assessed and mitigated to an acceptable level. The CISO will ensure that this policy is periodically reviewed and will lead the team to support the ISMS framework comprising of:

Business continuity and contingency plans, data backup procedures, avoidance of viruses, hackers and emerging cyber threats, access control to systems and information security incident reporting of which are fundamental to supporting this policy. Control objectives for each of these areas are contained in the **DRPG** Information Security Handbook and are supported by specific documented policies and work instructions.

The Head of IT / Information Security Manager (ISM)
Responsible for co-ordinating risk assessments with information asset owners, named individuals responsible for each identified information asset, and is responsible for the security of information in all electronic forms and is supported by the Group Services IT team.

DRPG has established that the CEO, Board of Directors and Departmental Leaders are committed to the ISMS framework and will ensure that all team members within the company participate.

All **DRPG**'s team members and certain external parties identified in the ISMS are expected to comply with this policy and with the ISMS, all team members will be provided appropriate training and awareness to comply.

The departmental Manager's or Director's will be responsible for their team, and any key **DRPG** person's or **DRPG** contractor is responsible for the confidential information for either the business, a client or third party.

DRPG has a responsibility to ensure we satisfy applicable requirements relating to information security and adhere and abide to all local jurisdictions that it operates in, and all applicable UK and EU legislation as well as a variety of regularity and contractual requirements as identified through our interested parties and applicable legislation registers.

DRPG has achieved certification of its ISMS to ISO27001:2013 in August of 2016 and is committed to its continual improvement and the ISMS is subject to continuous, systematic review and improvement.

This policy will be reviewed at least annually and will be updated to respond to any changes in the internal or external factors or risk assessments that may affect the ISMS.