# job description

Role: Lead Test Analyst Department: Digital Location: Hartlebury Salary: Negotiable

## Your reason for being here...

Your purpose here is to make sure everything just flows. Thanks to you, every one of our innovative digital solutions will be a seamless work of art that will leave clients on the edge of their seats, waiting to see what we do next.

### The way you roll...

You have a burning passion for technology with a matching hunger to learn new skills. Your eye for detail is impeccable, and you take pride in everything you do. That's why, when a problem arises you don't panic, you thrive. That's because you put your creative hat on and come up with mind-blowing ideas and solutions – all with a cheeky smile.

When it comes to your management style, you're a team player first, caring about each and every individual in your tight-knit team. What's inspiring is that you're not afraid to ask for help when you need it, and when you pair that with your cracking organisational skills and workload prioritisation, you can make 'anything possible' with a 'can do' attitude to match.

### How you make it all possible...

- Ensuring a high level of quality assurance and testing coverage is achieved across all digital projects you are working on
- Working closely with project teams including developers, UX and Project Managers as well as test team members to identify testable conditions, advising best approach and provide a high level of proficiency in test throughout the project lifecycle
- Supporting test manager on processes and procedures, ways of working, technical test activities and ensuring the team follow industry standard practices
- Plan and create detailed test suites based on user acceptance criteria's, designs and test knowledge
- Analysing requirements and designs to capture issues early in the production process
- Plan and create test plan and test strategy documents
- Test estimation activities



- Test prioritisation activities
- Executing manual testing on digital solutions using functional testing methods
- Compiling test reports and updating issue tracking tools with detailed reproduction steps
- Taking complete ownership of testing on projects
- Use your knowledge and experience to support and develop best practice, and improve efficiency and effectiveness of testing processes
- Support projects by providing constructive critique to not only report issues and pit falls but to help improve and shape products to meet client requirements
- Have your finger on the pulse and be aware of new technologies and testing methods that will benefit the department
- Coach/ mentor other testers in the team to help get the very best out of them
- Line manage other testers in your team

#### What's in your toolbox...

- At least 3-5 years working in a testing role
- A solid understanding of the full Software Development Lifecycle 'SDLC' and Software Testing Lifecycle 'STLC'
- Certification in ISEB/ ISTQB
- Understanding of system security and GDPR
- Understanding the principals of PHP, Laravel, Drupal and WordPress frameworks
- Knowledge and experience of testing AR and VR digital solutions

#### You must also have experience in the following:

- Unit testing, integration testing, system testing and acceptance testing
- Usability best practice
- Test estimation
- Planning and designing test scripts for manual execution
- Testing various CMS platforms, B2B websites, B2C websites and Mobile apps
- Using issue tracking tools including JIRA
- Cross browser and device testing
- Agile and waterfall methodologies
- Working within project teams and collaboratively with other testers on a project or leading testing on a project
- Working autonomously
- Coaching or mentoring other testers and managing others or displaying the characteristics/ skills expected of that role

#### Get to know us...

We're one of the most unexpectedly all-round capable communications agencies that's been on the go for years – ever since our head honcho set up shop in a shed back in 1980, in fact.

Since then, we've made it our mission to make anything possible for our many and varied clients, putting our creative flair into delivering strategic communication campaigns, digital solutions, film and videos, events, exhibitions, and a whole lot more in between. We've grown a lot, but we've kept everything that made us great, back from the very day we first started out. Our global HQ and largest studios are smack bang in the middle of the UK and well worth a visit to see for yourself!



## Hang on, there's more...

The role will be based primarily in Hartlebury, but there will be times when you'll need to work from our other offices and undertake other related commercial duties both in the UK and overseas. Flexibility is key!

We're a friendly team. We really, really welcome anyone who wants to become part of a brilliant company. If you're passionate with a cracking drive to deliver on our 'anything's possible' mindset, we'd love to hear from you!

DRPG is an equal opportunities employer.

#### Data Security (not super exciting, but necessary)

At all times you must work within the guidelines set out in the DRPG Information Security Policy and your Employee Confidentiality Agreement. Failure to do so may be treated as gross misconduct.

You must also work within the guidelines set out in DRPG's Health & Safety Policy and Team Handbook.

