

# job description

**Role: Graphic Designer (Designer & Operator)**

**Department: Graphics**

**Location: Hartlebury / Manchester / London**

**Salary: Negotiable**

## Your reason for being here...

To provide creative design services for the entire business and external clients. Ranging from presentation creation & operation on-site, through to conceptual visuals & illustrations to support proposals.

## The way you roll...

You have a true love for all things 'design'. You have an eye for detail and can bring briefs to life quickly and effectively. Working across a variety of projects doesn't phase you and neither does multi-tasking. Whether working solo or as part of the team, you always strive for perfection.

Here at **DRPG** our philosophy is 'Anything's Possible' and you need to be on board with this, going above and beyond the norm to make the magic happen.

## How you make it all possible...

- Ability to take and interpret briefs from internal team members and external clients
- Deliver design and artwork for specified projects and briefs in a variety of media types
- Formulate concepts, deliver solutions and produce final graphical content for screen
- Support all other divisions of the business with design artwork services
- Contribute to the introduction of new technologies in the delivery of presentations and on-screen graphics
- Work directly with clients if required to provide creative design solutions to project requirements
- Work closely with the Motion Graphics team to provide innovative project results
- Take part in rehearsals and operation of screen graphical content for live shows/events
- Take and interpret proposal briefs from internal team members and create visual support through sketches and illustrations, 3Dimensional graphics and other methods of visualisation
- Must contribute to ensuring the company is viewed as a highly creative business
- Willing to work outside normal office hours if required in many locations throughout the UK and overseas
- CPD – keep up to date with new and emerging design trends ensuring continuous innovation.

This list is not exhaustive, and you will be expected to work flexibly and undertake other such duties as the management may from time to time reasonably require.

## What's in your toolbox...

- Strong design and creative conceptual design
- Strong layout and typography skills
- A superb attention to detail
- Must be able to use a wide range of computer design applications Inc. Adobe CS (Illustrator, Photoshop)
- Good knowledge of Microsoft PowerPoint and Apple Keynote
- Good knowledge of Microsoft Windows operating system, and Apple OS
- Good knowledge of Microsoft Office suite, including Word and Excel
- Must be able to competently co-ordinate digital files
- Proficiency in project logistics and organisation
- Be able to work under pressure and meet deadlines
- Be able to communicate effectively both verbally and in writing

## Get to know us...

We're one of the most unexpectedly all-round capable communications agencies that's been on the go for years – ever since our head honcho set up shop in a shed back in 1980, in fact.

Since then, we've made it our mission to make anything possible for our many and varied clients, putting our creative flair into delivering strategic communication campaigns, digital solutions, film and videos, events, exhibitions, and a whole lot more in between. We've grown a lot, but we've kept everything that made us great, back from the very day we first started out. Our global HQ and largest studios are smack bang in the middle of the UK and well worth a visit to see for yourself!

## Hang on, there's more...

The role will be based primarily in our Hartlebury or Manchester offices, but there will be times when you'll need to work from our other offices and undertake other related commercial duties both in the UK and overseas. Flexibility is key!

We're a friendly team. We really, really welcome anyone who wants to become part of a brilliant company. If you're passionate with a cracking drive to deliver on our 'anything's possible' mindset, we'd love to hear from you!

**DRPG** is an equal opportunities employer.

**Data Security** (not super exciting, but necessary)

At all times you must work within the guidelines set out in the DRPG Information Security Policy and your Employee Confidentiality Agreement. Failure to do so may be treated as gross misconduct.

You must also work within the guidelines set out in DRPG's Health & Safety Policy and Team Handbook.